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REPUBLIC OF THE GAMBIA

Nurses and Midwives Council

30^a Mamberry Njie Street, P.O.Box 1147, Banjul, The Gambia. West Africa.

Motto: Protecting the public through professionalism and regulations

Ref: /MB/GC/005/02/025

26th February, 2025.

VACANCY ANNOUNCEMENT AT THE GAMBIA NURSES AND MIDWIVES COUNCIL (GNMC)

Applications are invited from suitably qualified candidates for the position of an **Internal Auditor** at The Gambia Nurses and Midwives Council Secretariat in Banjul

NUMBER OF VACANCIES: ONE (1)

JOB DESCRIPTION:

- Heads and Supervises all functions of the Audit Unit at the GNMC
- Responsible of supervising those officers below his / her category
- Assists in the design and execution of various audit programs
- Helps to develops an annual risk-based audit plan for the audit of key risk areas within GNMC, in consultation with the Director General Internal Audit
- Assumes responsibility for the audit exercises in various areas
- Prepares and supervises the execution of work plans.
- Ensures absolute secrecy and confidentiality in performing audit tasks

QUALIFICATIONS:

1. **Direct Entry:** Master's Degree in Auditing/Accounting or ACCA /CIA
2. **In-Service Entry:** Bachelor's Degree in Auditing/Accounting or ACCA Part II/CIA Part I with at least three (3) years work experience in Accounting or Auditing

COMPETENCIES:

- Excellent written and spoken English with sound Communication Skills
- Good knowledge of the Procurement Act, Financial Act and Regulation
- Good ICT skills and IFMIS knowledge
- Strong interpersonal Skills, with the ability to work collaboratively with colleagues
- Flexibility to adapt to changing demands and the ability to work independently or contribute meaningfully to team efforts



- Robust analytical and presentation Skills, with the capacity to work under pressure and meet tight deadlines.

RESPONSIBILITIES AND DUTIES:

Verify all expenditures relevant to the activities of The Gambia Nurses and Midwives Council.

Assess and update the existing internal control systems and procedures and recommend accordingly

Comment on the compliance with the External Audit recommendations of the previous year, if any

Assess whether the financial reports such as Bank Reconciliation income and Expenditure statements, statement of financial position, prepared by the Accountant are complete and accurate.

Assist Council in meeting its objectives by applying a systematic approach to evaluate and improve the effectiveness of the Institution's financial management and control systems

Ensure compliance with policies, laws and regulations of the Council/Organization

Ascertain the integrity and reliability of financial and other information provided to council and stakeholders, including that used in decision making

SALARY: Salary attached to this position is Grade 8 of the Government Integrated pay scale with attractive allowance package

All applications with detail Curriculum Vitae (CV) must be addressed to:

The Registrar

The Gambia Nurses and Midwives Council

30^A Mamberry Njie Street,

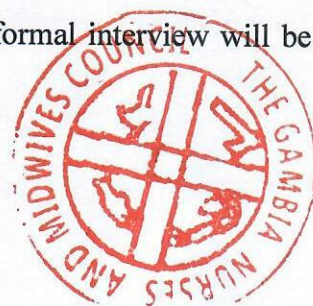
P.O. Box 1147

Banjul.

SUBMISSION OF ALL APPLICATIONS: Physical at above address or by email:
registrar@nursingcouncil.gm / info@nursingcouncil.gm

THE CLOSING DATE FOR APPLICATION: 10th March 2025 and Date of formal interview will be 13th March, 2025. (10:00am @ NMC Secretariat)

Sign 



Mr. Mafugi Bojang (RN. BSc. MSc. FWAPCNM)

Registrar

The Gambia Nurses And Midwives Council

30^A Mam Berry Njie Street.

Po Box 1147, Banjul.

The Gambia

Tel: (+220) 4225525 office / 3309888 / 7997174 whatsapp

Email: registrar@nursingcouncil.gm / info@nursingcouncil.gm

